

## **Position Description**

### **Independent committee member: Finance, Audit, Investments & Risk Committee (volunteer)**

Canberra Symphony Orchestra (CSO) is seeking a qualified finance professional to join our Finance, Audit, Investments and Risk (FAIR) Committee in an independent (non-director) role. A copy of the FAIR Charter is available on request.

Ideally the appointee is a member of ICA or CPA with at least ten year's experience and wishes to contribute to Canberra's cultural landscape.

### **About the organisation**

Canberra Symphony Orchestra (CSO) is a champion of Australian music and a creative hub for the region. The CSO brings together dedicated musicians to present vibrant concert experiences and deliver transformative community and training programs. We are dedicated to making classical music accessible to everyone, and to enhancing people's lives through our community outreach programs.

The CSO is a registered not-for-profit charity. Our Board of Directors and independent committee members are engaged on a volunteer basis.

*The CSO embraces and values diversity. All qualified applicants will be considered, and accommodations made for those requiring accessibility support. The CSO encourages applications from Aboriginal and Torres Strait Islander people.*

Current CSO Directors are listed [here](#).

### **About the role**

The functions of the FAIR Committee include:

- Reviewing annual operating and capex budgets
- Reviewing management accounts and accompanying reports from management
- Appointing and engaging with external auditors
- Reviewing annual statutory audited accounts
- Overseeing risk management
- Ensuring compliance with legislation and regulations
- Overseeing CSO's professionally managed investment portfolios
- Advising Board on governance

You must comply with the *Corporations Act 2001 (Cth)*, the *Australian Charities and Not-for-profits Commission Act 2012* and all Commonwealth and Territory laws at all times. You must also comply with the CSO's Board Governance Charter and adhere to high standards of probity and conduct, particularly when representing the CSO, or when on CSO premises.

### **Meetings**

The FAIR Committee meets approximately eight times per year using a combination of in-person and virtual meetings. Unscheduled meetings may be called from time to time to deal with urgent or unforeseen business.

### **Submission Instructions**

Please send your completed expression of interest form and CV to: [Company.Secretary@csso.org.au](mailto:Company.Secretary@csso.org.au)  
Subject: *EOI – CSO FAIR member application*

For more information, visit: [www.csso.org.au](http://www.csso.org.au)